

## WATERTOWN HOUSING AUTHORITY VEHICLE RULES AND REGULATIONS

1. WHA requires verification of vehicle registration, insurance and a valid and current driver's license to obtain a parking permit, whether you own the vehicle or not.
2. Parking is limited and as a result only two parking sticker may be issued per household; however to have two stickers, there must be at least two adults either working or attending college or institute of learning full or part time.
3. **Parking stickers must be attached to the inside of the windshield, above or below the rear view mirror.**
4. Parking stickers cannot be switched from one vehicle to another. If you trade or sell the vehicle, you **must** return the old parking sticker to obtain a new one.
5. Parking stickers are for specific sites. Cars parking in the other sites without a valid parking sticker will be towed (ex. East Hills parking sticker cannot park in Meadowbrook).
6. Please be aware that your vehicle will be towed if you: take up more than one space per car, park behind any already parked vehicle, block access for other drivers, or have a disabled and/or abandoned vehicle.
7. Tenants may not drive vehicles around barricades/fences. Absolutely no vehicles are to be driven on lawns, walks or non-road areas.
8. Tenants may not park in emergency fire lanes or ramps. Violators parking in these areas will be charged **\$100.00** for the first occurrence with the possibility of suspended parking privileges for repeat offenders.
9. Vehicle parts, motorcycles and other motorized vehicles cannot be stored in WHA buildings.
10. No mechanical work, oil changes or washing of vehicles is allowed on WHA property.
11. Washing of vehicles is not to be done on WHA property.

### TEMPORARY PARKING STICKERS

1. Temporary parking stickers **must** be placed on the dashboard, in front of the steering wheel.
2. All writing, including dates, must be clearly visible.
3. Temporary parking stickers are limited to 10 days and may be renewed after review. This is to the discretion of WHA.
4. We must have the make and the model of the vehicle along with name of person visiting to issue a temporary parking sticker.
5. The amount of temporary parking stickers given per apartment may be limited.

NOTE: If it is determined that a tenant has sold, traded, or given away parking stickers or temporary parking stickers to another tenant or a guest, parking privileges may be suspended to all the parties involved.

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**Declaration of Understanding**

I have read and understand fully the vehicle rules and regulations. I completely understand that if a parking sticker or temporary parking pass is not placed in the detailed designated area, the parking sticker or temporary parking pass will be considered invalid and the car may be towed at the owner's expense.

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Tenant Name (print)

Tenant Signature

Date

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Tenant Name (print)

Tenant Signature

Date